



# Standards Committee

## Terms of Reference

Date written / reviewed	July 2017
Date of next review	July 2018
Headteacher	<i>SIGNED</i>
Chair of Governors	<i>SIGNED</i>

**Membership as of September 2017:**

Miss R Swaby	Headteacher
Mrs J Goodwin	Chair / Co-opted Governor
Miss R Hill	Assistant Head / Staff Governor
Mrs J Heald	Parent Governor
Mrs C Upton	Parent Governor
Ms N Gainsborough	Co-opted Governor
Mrs T Dickinson-Rhodes	Co-opted Governor

**2017-2018 Chair of Committee: Miss R Hill**



**The Governing Board of Friezland Primary School**  
**Terms of Reference of the Standards Committee.**

<b>Membership:</b>	To consist of at least 3 Governors including the Headteacher, one of whom will act as Chair and another as minute taker.
<b>Chair</b>	<i>Either</i> Appointed by the GB <i>or</i> Elected by the Committee. The GB can remove the Chair at any time.
<b>Quorum</b>	To consist of at least 3 GB members including the Headteacher or the Headteacher's representative.
<b>Meetings</b>	Committee meetings will be once per term with additional meetings as required.
<b>Agendas</b>	To be circulated to all Governors one week before the meeting by the Chair of the Committee in partnership with the Headteacher. Accompanying papers to be circulated to members of the Committee only.
<b>Minutes</b>	To be circulated to all Governors as soon as possible after the date of the meeting, or with the agenda papers for the next full Governing Board meeting. Minutes to include a brief summary of items discussed, and a record of any decisions taken and/or proposals/recommendations for the Governing Board to consider. One GB member will give brief feedback at the full GB meeting.
<b>Review</b>	Membership and terms of reference to be reviewed annually at the Autumn Term Governing Board meeting. <i>(It may be useful to consider those Governors with relevant Responsibilities for membership of this Committee.)</i>
<b>Confidentiality</b>	Members are required to adhere to the school's confidentiality policy and agreement due to the nature of items discussed at meetings. Members are required to sign that they have read, understood and agree to this policy upon joining the group.

**The Standards Committee's core responsibility is to ensure that through strategic monitoring, pupils learning, progress and attainment is at the centre of the school's priorities.**

**Specifically, the terms of reference of this Committee are:**

- To have regard for statutory obligations under the National Curriculum and associated documents.
- To monitor school based, local and national performance data relating to the school, and evaluate achievement and progress throughout the school.
- To monitor pupil progress and attainment through regular updates of the collation and analysis of both Teacher Assessment and Test data.
- To monitor the progress and achievement of specific groups of pupils including SEN, Pupil premium, looked after children, more-able, English as an additional language, gender, ethnicity and FSM.
- With the assistance of staff, to provide information to the Governing Board about how the curriculum is taught, evaluated and resourced.
- To review the policy and provision for Collective Worship, and for Religious Education, and make appropriate recommendations.
- To review the policy and provision for Sex and Relationship Education (SRE) and make appropriate recommendations.
- To be familiar with the School Self Evaluation Document (SEF) and to support the Senior Leadership Team to ensure it is regularly updated and that the full governing board receives regular update reports.
- To have regard, in carrying out delegated functions, linked to the School Development Plan (SDP) and Post-Ofsted Action Plan (POAP).
- To have regard for the Ofsted Common Inspection Framework.
- To develop an understanding of Teachers Standards.
- To monitor and review, after consultation, teaching & learning across school. To make recommendations for any improvements of Teaching & Learning.
- To review, after consultation, the relevant policies linked to Teaching and Learning and Assessment and school prospectus.
- To monitor and review the provision and impact of SMSC / PSHE / British Values across school.
- To monitor an overview of the extra-curricular and broader curriculum opportunities in school.
- To monitor termly Pupil Progress Meetings (PPM)
- To make recommendations to the full governing board regarding appropriate mechanisms for fulfilling the governing body's accountability in respect to Pupil Premiums, Sports Premium and Early Years Premium.

- To ensure the safeguarding of both pupils and staff is central to any decisions and actions that are made.