



## Pupil Data Collection

**Data Protection:** The school has a duty to protect the information you provide under any applicable data protection legislation. The school may be required to share some of this data with the LA and DfE. This data will be uploaded to school information management systems and the original paper copy will be stored securely. You can view our **Privacy Notice** on our school website: <https://friezlandschool.co.uk>

<b>Surname:</b>		<b>Legal surname:</b>	
<b>Forename:</b>		<b>Middle name:</b>	
<b>DOB:</b>		<b>Gender:</b>	
<b>Address:</b>		<b>Year group:</b>	
<b>Post Code:</b>		<b>Class:</b>	

Please give details of all the persons who have parental responsibility and anyone else you wish to be contacted in the case of an emergency. Please list them in the order of preference for contact and continue on a separate sheet if needed.

<b>Priority 1</b>	<b>Name:</b>	<b>Relationship to child:</b>
	<b>Home address (if different from above):</b>	<b>Home phone:</b> <b>Mobile:</b> <b>Work phone:</b> <b>e-mail add:</b>
<b>Priority 2</b>	<b>Name:</b>	<b>Relationship to child:</b>
	<b>Home address (if different from above):</b>	<b>Home phone:</b> <b>Mobile:</b> <b>Work phone:</b> <b>e-mail add:</b>
<b>Priority 3</b>	<b>Name:</b>	<b>Relationship to child:</b>
	<b>Home address (if different from above):</b>	<b>Home phone:</b> <b>Mobile:</b> <b>Work phone:</b> <b>e-mail add:</b>

<b>PASS CODE</b>	In order to safeguard your child, we ask that every family submits a two-word pass code (which has no reference to your child's name). This code should NOT be shared with children. Any adult other than the adult(s) who usually collect your child from school, should be told this pass-code. Staff members will request it before they hand over your child. If you have an older sibling already at Friezland, the same pass code can be used but please indicate this below.	
	<b>Two-word pass code:</b>	

<b>Eduspot: Teachers 2 Parents</b>	When your child enrolls at Friezland, you will be issued with an Eduspot account. This is where you will pay for things like school dinners, trips, music tuition and PTA events. You can also buy school items like water bottles or book bags. You will also receive school newsletters, texts and e-mail messages via this account. The account is linked to one e-mail address and one mobile phone number. If you have shared parental responsibility, you must share the log-in details in order to access your child's account.
	I would like my child's Eduspot account to be linked to the following: <b>E-mail address:</b>  <b>Mobile phone number:</b>  <b>I already have an account for an older sibling (siblings are linked to the same account):</b>

<b>Medical Practice:</b>	<b>Name of GP:</b>
<b>Address:</b>	<b>Phone number:</b>

<b>Medical / dietary needs or conditions (please give details):</b>
---

<b>Ethnicity:</b>	<b>Religion:</b>	<b>Nationality:</b>	<b>Country of birth:</b>
<b>First language:</b>		<b>Home language:</b>	

<b>Lunch time arrangements (please tick)</b>	<b>Mon</b>	<b>Tue</b>	<b>Wed</b>	<b>Thus</b>	<b>Fri</b>
School dinner					
Packed lunch					

Please note, two weeks' notice is required prior to any changes to lunch time arrangements.

<b>Signed:</b>	<b>Date:</b>
----------------	--------------

Please help us to keep our records up to date by contacting the school office if any of the above information changes.