



Friezland Primary School

'A Family Committed to Making a Difference'

Church Road, Greenfield,

Oldham, OL3 7LN.

Tel No: 01457 872601

E-Mail: info@friezland.oldham.sch.uk

Website: www.frieziandschool.co.uk

Headteacher: Miss R Swaby B.Ed (Hons) PGCE

August 2020

September 2020: Frosties Before and After School Club Provision

Dear Families,

As promised, we are writing to update you with our Frosties, Before and After School Club plans for September, as they currently stand. Despite local restrictions, staff continue to plan for the safe return of all our pupils in September unless we are told otherwise by the Government.

Our Before and After School Club, Frosties, will resume on **Wednesday 2nd September, opening at 7:30am** for Breakfast Club and closing at **5:45pm** for those requiring after school care (please use the main entrance, Frostie Bell, to drop/collect). In order for this service to be viable, we cannot avoid mixing bubbles within the same spaces. Whenever possible, we take Frosties outdoors and will continue to do this. When indoors, we will be using the Hall and Class 3 (when the hall is in use for an extra-curricular club). The children will be spaced out and will be required to play at designated areas / tables with children in their own class bubble or with their sibling(s). As with the school day, children will cross paths when using the toilets as we only have one set of each, male/female. The use of the toilets will be monitored and staggered along with additional cleaning taking place at key times across the day. Additional hand washing and hygiene routines will be carried out at Frosties with equipment regularly cleaned or its use rotated across the week, to reduce cross-contamination. Children will be supported to wash their hands on arrival and at other key points including snack time. We also advise that the children should wash their hands when returning home. We are confident that these additional hygiene measures will ensure that we can minimise any risk and hope that you are reassured by them.

We know that many families' circumstances and work commitments have changed due to COVID 19 and we will monitor the use of Frosties over the autumn term and review systems accordingly. In order to more effectively monitor bookings and monitor demand for places, we are introducing a half-termly booking form for both breakfast club and after school club. We ask that you let us know your requirements as soon as they are known but appreciate you may only know on a short-term basis. **Please return the appropriate booking form to school via your child (who will be prompted to place it in the class tub) or via e-mail, info@friezand.oldham.sch.uk, as frequently as required. You will only be charged for what you use as long as we receive any changes in advance.** Whilst COVID restrictions remain, we may need to limit the capacity but are hopeful as a small school, that we will be able to support everyone's requirements. We always consider individual circumstances and will remain flexible wherever possible.

Our Frosties Booklet, registration form and booking-in forms are attached with this e-mail. Paper copies can be collected from Frosties staff when collecting your child- just ask. Please read the documents so that you are familiar with the club policy, registration requirements, opening hours and fees.

Frosties is a pay in advance service. Therefore, please ensure that your child's account is in credit prior to accessing the service. Payments for Frosties continues to be via your Eduspot account. Our new families will receive account





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access details at the start of term and will then be able to credit accounts accordingly. If you intend to use Child Care Vouchers for payment, please be aware that vouchers can take 7-10 working days to appear on our school system. In order for us to correctly allocate voucher credits to the right account, please e-mail the school office with the details when you make a transfer.

Unfortunately, parents/carers won't be allowed into the school building and you will be asked to leave your child with us at the main entrance door and to wait for them to be brought to you if using the after-school club. If the children are playing outside when you arrive, you will receive them from the playground gate. Please communicate with Frosties via telephone or e-mail (info@friezland.oldham.sch.uk). Staff will get back to you as soon as possible if you need to speak to them. **The restriction of ONE adult per family within the school grounds, remains.** Please insist any additional family members wait beyond the school grounds.

We hope you find this information useful and informative. We will be on hand at the start of term to answer and queries, particularly if you haven't used the service before.

Kind regards,

Miss Rachael Swaby (Headteacher) and Mrs Rebecca Moores (Frosties Manager).

