



Admissions

Written / reviewed by	R Hill / LA
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“A Family Committed to Making a Difference”

Introduction

The Governing Board of Friezland Primary School works with Oldham Local Authority, who apply the regulations on admissions fairly and equally to all those who wish to attend our school.

Aims and objectives

- We are an inclusive school that welcomes children from all backgrounds and abilities.
- The only restriction placed on entry is that of number. If the number of children applying for entry exceeds the places available, we follow the procedure set out below in order to determine whether a child is accepted or not.
- The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

How parents can apply for their child to be admitted to our school

As our school is a foundation school, the Governing Board is the ‘Admissions Authority’ for our school; we work closely with the Local Authority who coordinate applications and transfers for us.

https://www.oldham.gov.uk/info/201167/apply_for_a_primary_school_place

The LA publishes admissions information each year, which gives information about how parents can apply for a place in the school of their choice. Parents have a right to express a preference for the school of their choice and they should do so on the application form. Expressing a preference does not, in itself, guarantee a place at Friezland School.

Application are made online and should be submitted by the date stipulated on the forms. Parents are notified about the school place as soon as all the applications have been considered. The date of notification is also published on the website. In this area, children enter school in the academic year they become five. There is one admissions date per year, early in September (i.e. at the start of the school year).

Parents wishing to apply for a place for their child mid-year or at the start of Year 1 to Year 6 should apply to the admissions authority at the LA for an ‘in-year transfer’:

https://www.oldham.gov.uk/info/200327/apply_for_a_school_place/1140/changing_schools_in-year_transfers

Admission Criteria and Induction Arrangements

The Planned Admission Number (PAN) of children per year group in our school is 15. In exceptional cases, the LA can increase intake numbers depending on individual circumstances. Where there are more children seeking admission than there are places available, names are put onto an LA waiting list.

These are our criteria for admission:

- **Criterion 1:** Looked after children or children who have previously been looked after will be given the highest priority for admission.
- **Criterion 2:** Those children who are considered to have exceptional medical needs or exceptional welfare considerations which are directly relevant to the school concerned. Parents must submit evidence to support their application under this criterion.
- **Criterion 3:** Those children who will have a sibling attending the school when the younger child is admitted. A sibling is defined as a brother or sister, step-brother or stepsister and half-brother or half-sister. A sibling must be living at the same address and not be a cousin or other relative.
- **Criterion 4:** Geographical proximity to school, with those families living next nearest to the school having higher priority. Distance is measured in a straight line between the home postcode and the school's postcode, measured electronically by GIS software within the admission database using Post Office data and Ordnance Survey data. The only address the council can consider is the address of the adult with whom the child is permanently resident. Where a child stays with another parent for part of the week, further enquiries may be made in order to determine where the child is permanently resident.

When joining our Reception class, we have a well-established induction process to support a successful transition into school life. It is important to us that your child settles quickly and feels happy, safe and secure. Matters relating to your child and family background are treated confidentially. To help us effectively meet the individual needs of your child, it is important however, that we are given as much relevant information as possible. Before your child can start school, you will be required to complete the school admission form.

Parents and carers who are considering applying for a place are welcome to visit the school by appointment.

Admission Appeals

If the governing board does not offer a child a place at this school, it is because to do so would prejudice the education of other children by allowing the numbers of children in the school to increase too much.

If parents wish to appeal against a decision to refuse entry, they can do so by applying to the governing board. An independent appeals panel then meets to consider all appeals by parents who have been refused a place at our school and who wish to appeal against this decision. An appeals panel's decision is binding for all parties concerned. If the appeals panel decides that we should admit a child to our school, then we will accept this and continue to do all we can to provide the best education for all the children at our school.

Review

This policy will be reviewed every three years or earlier if necessary, following LA guidelines and in light of any change of circumstances in our school or community.